# Tim Altbaum, Professional D.J.

## Purchase Order

396 E Street
Chula Vista, CA 91910
voice: (619) 227-2408
fax: (619) 422-4060
email: tim@timaltbaum.com
web: http://www.timaltbaum.com

**Event ID:**

P.O. Date:

| Client Name/Address: | Event Location: |
|---|---|
| | |

| | |
|---|---|
| Event Type: | |
| **Event Date:** | |
| **Start Time:** | |
| **End Time:** | |

Purchases:

| ITEM# | DESCRIPTION | QTY | RATE | AMOUNT |
|---|---|---|---|---|

**NON-REFUNDABLE DEPOSIT:** _____

**BALANCE DUE:** _____

**Special Instructions:**

The **Deposit is Due with this Contract**. The **Balance is Due Two Weeks Prior to the Event**. Additional hours will be charged at $ per half hour, and are **Due on the Evening of the Event**. Please make all checks payable to **Tim Altbaum**.

**Confirmed and Accepted by:**

Client Date Tim Altbaum, Professional D.J.

Please sign both forms and retain the Ivory copy for your records
Gratuity is never included in the contract. If you feel the DJ did a good job, gratuity is always appreciated.